

**MINUTES OF VIDEOCONFERENCE MEETING NO. 2398  
COMMISSIONERS OF  
JEFFERSON COUNTY DRAINAGE DISTRICT NO. 7**

Place: 4749 Twin City Highway, Suite 300  
Port Arthur, Texas

Date: July 5, 2023

Present: Commissioners  
Richard Beaumont  
Lester Champagne  
Matthew Vincent  
Albert Moses, Jr.  
James Gamble, Sr.  
Phil Kelley, General Manager  
Glenn Steele, Attorney for the District

Visitors: Toby Davis, DD7  
Barron Cook, DD7  
Dean Depew, DD7  
Brady Girouard, DD7

The meeting was called to order at 2:00 p.m. by Chairman Beaumont after ascertaining that the Notice of Meeting had been posted in accordance with the law. Commissioner Champagne gave the invocation.

Minutes of Meeting No. 2397

The Minutes of Meeting No. 2397 was approved as read.

Public Hearing on Proposed Tax Abatement Policy

Mr. Phil Kelley stated that notice of public hearing was posted to hear comments from the community regarding the proposed 2023 Amended Uniform Tax Abatement Policy. No one appeared in person or via zoom for comment or discussion.

Consider Resolution Regarding Tax Abatement Policy

Resolution No. 502 regarding the 2023 Amended Uniform Tax Abatement Policy was presented for consideration. Mr. Kelley stated the proposed policy has a few

additions to the policy that strengthens the requirement to hire local employees and continues to mirror the terms and provisions of Jefferson County's Tax Abatement Policy. Commissioner Vincent moved that Resolution No. 502 be approved. Commissioner Champagne seconded the motion. The motion carried. A copy of Resolution No. 502 is attached hereto and made a part of these minutes.

Sabine Pass to Galveston Bay Project Summary

Mr. Brady Girouard stated that design, work-in-kind, and relocation efforts continue on all contracts. There have been no substantial changes since the last commissioners' meeting. To date, there is no resolution to the HTRW issues. Mr. Kelley stated that the project is on hold until USACE makes a presentation to Headquarters regarding the HTRW issues and Headquarters makes a decision.

Manager Reports

There are no manager reports at this time.

Executive Session – Consider and Take Action, if any, on Items Discussed in Executive Session

No executive session was held.

Checks & Purchase Orders

Maintenance Fund

Ck. No. 22525 – Advanced Staffing, Inc.

\$8,976.00 – Summer Help Labor

Ck. No. 22503 – Andrew Robicheaux

\$125.25 – TWIC Card Reimbursement

Ck. No. 22504 – Dannenbaum Engineering

\$17,198.27 – Groves Detention HMGP Project, Sabine Pass to Galveston Bay Project

Ck. No. 22505 – Duck's Dragline Services

\$13,310.00 – Accounting Services

Ck. No. 22506 – Filmr, LLC  
\$108.00 – Social Media Posts

Ck. No. 22507 – Function 4 LLC  
\$205.36 – Konmin Copier Lease Payment

Ck. No. 22508 – Golden Triangle Roofing Specialist, LLC  
\$42,626.00 – Re-Roofing PS 8 & 10

Ck. No. 22509 – GP Evans Contractors  
\$20,288.66 – Season Mowing Contract

Ck. No. 22510 – Groves Equipment Rental Co., Inc.  
3,960.00 – Dump Truck Rental 06/05 – 06/15/2023

Ck. No. 22511 – Herc Rentals Corporation  
\$3,005.85 – Dump Truck Rental 5/29 - 6/26/23

Ck. No. 22512 – James Gamble, Sr.  
\$270.00 – Health Insurance Payment

Ck. No. 22513 – Lawco  
\$24,610.00 – New Administration Building Site Detention Pond & Site Grading

Ck. No. 22514 – Mazzanti & Associates LLC  
\$2,500.00 – Legislative Consulting Fees

Ck. No. 22515 – Nerbert Frelow  
\$3,480.00 – Dump Truck Rental – Rodair Lat 6 Project

Ck. No. 22516 – Ray Russo  
\$8,501.77 – Legislative Consulting Fees

Ck. No. 22517 – Ritter Forest Products Nederland  
\$2,633.00 – Mat Rental / Pickup – PS 3 Discharge Rehab Project

Ck. No. 22518 – Ron Lewis & Associates  
\$3,500.00 – Legislative Consulting Fees

Ck. No. 22519 – Texan Engineering & Consulting, LLC  
\$12,470.00 – Permit Review – Blocks Bayou – Lat B-4-B – General Services

Ck. No. 22520 – TWCA – Risk Management Fund  
\$680,313.00 – Auto & Property Insurance Renewal FY 23/24

Ck. No. 22521 – Union Pacific Railroad Company  
\$1,678.50 – Sabine Pass to Galveston Bay Project – WIK PAV 02 UPRR Review

Ck. No. 22522 – Waukesha-Pearce Industries, Inc.  
\$9,759.00 – Equipment Rental – Levee Repairs

Ck. No. 22523 – Wells Fargo  
\$5,480.52 – Education, Travel, Meetings, Subscriptions, New Administration Building Project

Ck. No. 22524 – Richard Beaumont  
\$139.00 – Health Insurance Payment

Ck. No. 22525 – Advanced Staffing, Inc.  
\$8,976.00 – Summer Help 6/12 – 6/18/23

Ck. No. 22563 – Dan Delich Consulting  
\$1,500.00 – Legislative Consulting Fees

Ck. No. 22564 – Sigma Engineers, Inc.  
\$1,983.25 – New Administration Building Project

Commissioner Champagne moved that the checks from the Maintenance Fund be approved for payment. Commissioner Gamble seconded the motion. The motion carried.

Chairman Beaumont asked if there was any other business to come before the Board. There was none.

At 2:04 p.m., Commissioner Vincent moved that the meeting be adjourned. Commissioner Moses seconded the motion. The motion carried.

  
Richard Beaumont, Chairman

  
Albert Moses, Jr., Secretary

**JEFERSON COUNTY DRAINAGE DISTRICT NO. 7  
RESOLUTION NO. 502  
REGARDING TAX ABATEMENT POLICY**

STATE OF TEXAS                   §  
   §  
COUNTY OF JEFFERSON       §

WHEREAS, in order to consider requests for tax abatements Jefferson County Drainage District No. 7 (the "District") must establish guidelines and criteria governing tax abatement agreements as provided in Section 312.002 of the Texas Tax Code; and

WHEREAS, the previous tax abatement policy of the District as set forth in Resolution 498 was to adopt the policy of the Jefferson County Amended Uniform Tax Abatement Policy-2022 established by the Jefferson County Commissioners Court; and

WHEREAS, the District finds that it is in the best interest of the District to continue to mirror the terms and conditions of the County's tax abatement policy and adopt as the District's policy the Jefferson County Amended Uniform Tax Abatement Policy-2023, and any amendments thereto or subsequent policy adopted by the Jefferson County Commissioners Court during the two years following the adoption of this Resolution.

IT IS THEREFORE RESOLVED BY JEFFERSON COUNTY DRAINAGE DISTRICT NO. 7:

That the District elects to become eligible to participate in tax abatement agreements.

IT IS FURTHER RESOLVED THAT the District adopts the guidelines and criteria governing tax abatement agreements established by the Jefferson County Commissioner Court in the Jefferson County Amended Uniform Tax Abatement Policy-

2023, and any amendments thereto or subsequent policy adopted by the Jefferson County Commissioners Court as the District's tax abatement policy as in effect from time to time during the two years following the adoption of this Resolution.

I, Albert Moses, Jr., Secretary of the Board of Commissioners of Jefferson County Drainage District No. 7, do hereby certify that the above is a true and correct copy of a resolution adopted by the Board of Commissioners of Jefferson County Drainage District No. 7, at their meeting No. 2398 held on the 5<sup>th</sup> day of July, 2023, upon motion made by Commissioner Vincent and seconded by Commissioner Champagne and adopted unanimously by said Board, a quorum being present.

Given under my hand this 5<sup>th</sup> day of July, 2023.

  
Secretary  
JEFFERSON COUNTY DRAINAGE DISTRICT NO. 7